

GENERAL PUBLIC SERVICES AND COMMUNITY ENGAGEMENT COMMITTEE

NOTICE AND AGENDA

For a meeting to be held on Tuesday, 8 September 2026 at 7.30 pm in the Penn Chamber, Three Rivers House, Rickmansworth WD3 1RL.

Members of the General Public Services and Community Engagement Committee:-

Councillors:

Steve Drury (Chair)
Christopher Alley
Ian Campbell
Shelley Gormley
Joan King

Paul Rainbow (Vice-Chair)
Krutika Patel
Kevin Raeburn
Cheryl Stungo

*Joanne Wagstaffe, Chief Executive
Friday, 28 August 2026*

The Council welcomes contributions from members of the public on agenda items at the General Public Services and Community Engagement Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked to register on the night of the meeting from 7pm. Please note that contributions will be limited to one person speaking for and one against each item for not more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting are requested to arrive from 7pm.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part I business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Legislation and the laws of libel and defamation.

The meeting may be livestreamed and an audio recording of the meeting will be made.

1. Apologies for Absence

2. Minutes

(Pages 7 - 14)

To confirm as a correct record the minutes of the meeting of the General Public Services and Community Engagement meeting held on 23 June 2026.

3. Notice of Urgent Business

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

4. Declarations of Interest

To receive any declarations of interest.

5. Petitions Received Under Council Procedure Rule 18

5.1 Greenbury Close Parking

The Committee is asked to receive a petition which requests that the Council extends permit parking around the perimeter of the green spaces within Greenbury Close in Chorleywood, and that such permits be required between 12 noon and 1pm. The petition has been signed by 28 residents.

'We, the undersigned, petition Three Rivers District Council to extend permit parking around the perimeter of the green spaces within Greenbury Close in Chorleywood, and for such permits to be required between 12 noon and 1pm. Residents are requesting these parking restrictions because there has historically, and more recently, been an influx of commuter parking that is restricting access for residents, Three Rivers District Council refuse vehicles and, should they be needed, emergency service vehicles.'

6. Annual CASTR Update

(Verbal Report)

7. Parking Management Policy

(Pages 15 - 38)

This report recommends the adoption of a Parking Management Policy to formalise working practises within the parking team and adjust previously set Parking Management Programme Scoring Criteria.

Recommendation:

That the Committee agrees that the Parking Management Policy at Appendix A is progressed to Policy and Resources committee for approval.

8. Parking Management Programme

(Pages 39 - 58)

This report reviews the progress of the current Parking Management Programme and proposes additions to the programme for the financial years 2026/27.

Recommendation:

That:

1. Members note the report and approve the proposed additions, as detailed in section 7 of this report, to the Parking Management Programme;
2. Officers continue to develop the Parking Management Programme as outlined in this report into financial year 2026/27 with a further full report being brought in early 2027 to determine the 2027-2029 Parking Management Programme;
3. once the programme has been set it shall be adhered to as the current Parking Management Programme, with any significant additions being limited to exceptions to the prioritisation procedure requested by the Lead Member, to be delegated to the Director of Finance;
4. the programme will be progressed in line with all relevant current practice, policy and standards; and
5. decisions on schemes, including the consideration of objections to Traffic Regulation Orders developed through this programme of works and to any items remaining from earlier programmes of works, be delegated to the Director of Finance in consultation with the Lead Member.

9. Cemetery Rules and Regulations Update

(Pages 59 - 96)

This report presents the outcome of a review of Cemetery rules and regulations.

The review recommends a number of minor amendments to improve wording and clarity, together with several substantive changes which require Committee approval. These amendments are intended to provide greater clarity for grave owners, funeral directors and visitors, whilst ensuring that the regulations reflect current working practices and support the effective management of the Council's cemeteries.

Whilst reviewing the Rules and Regulations, officers also undertook site inspections and identified several cemetery management matters requiring attention. These include tree management, memorial benches, activities within the woodland burial area and the Council's ongoing responsibilities in relation to memorial safety.

Recommendation:

That the Committee:

1. approves the revised Cemetery Rules and Regulations attached at Appendix A;
2. authorises officers to implement the revised Cemetery Rules and Regulations and publish them on the Council's website;
3. approves the removal or cutting back of trees identified as causing damage to memorials or requiring significant maintenance, with works being carried out sensitively and, wherever practicable, following communication with affected families; and
4. approves the removal of redundant and unsafe benches and confirms that replacement memorial benches will not be permitted in accordance with the Council's current policy.

10. Review of Burial Service Provision and Faith Burial Requirements

(Pages 97 - 126)

Following a motion to the 13 January 2026 committee meeting, this report presents the outcome of a review of burial service provision within the district, specifically to consider whether same-day, 24-hour, weekend and out-of-hours burials could be facilitated where required by faith communities.

Recommendation:

That the Committee:

1. notes the findings of the review into burial service provision;
2. notes the findings of the public engagement exercise undertaken through the Have Your Say Three Rivers platform;
3. notes the findings of the benchmarking exercise undertaken with neighbouring authorities;
4. notes the operational, staffing, cemetery capacity and health and safety constraints affecting burial provision at Woodcock Hill Cemetery;
5. supports the continuation of the current burial service arrangements whilst officers continue to work with funeral directors, faith leaders and bereaved families to accommodate burial requests wherever reasonably practicable; and
6. notes that any future enhancement to service provision, including routine weekend, same-day or out-of-hours burials, would require additional staffing resources, revised operational arrangements and consideration through the Council's budget-setting process.

11. Work Programme

(Pages 127 - 130)

To note and comment on the Committee's work programme.

12. Other Business - if approved under item 3 above

Exclusion of Public and Press

If the Committee wishes to consider any items in private, it will be appropriate for a resolution to be passed in the following terms:

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items).

General Enquiries: Please contact the Committee Team at
committeeteam@threerivers.gov.uk